

MINUTES of a Meeting of the Full Plaistow and Ifold Parish Council held on **Wednesday 8th June 2022** at **19:30**, Winterton Hall, Plaistow.

Please note: - These minutes are to be read in conjunction with the [Clerk's Report](#), which was published on the Parish Council's [website](#) with the [agenda](#) in advance of the meeting. The Clerk's Report provides all necessary background information for the matters considered at the meeting.

Present Cllr. Paul Jordan (Chair); Cllr. Sophie Capsey (Vice Chair); Cllr. Phil Colmer (Chair of the Finance Committee); Cllr. David Griffiths; Cllr. Doug Brown and Catherine Nutting (Clerk & RFO).

[District Councillor Gareth Evans](#) was in attendance.

Sallie Baker, Chair of the Winterton Hall Management Committee, was in attendance.

No Members of the Public were present either in person, or via Zoom.

C/22/080 **Apologies for absence & housekeeping**
Apologies were received and accepted from Cllr. John Bushell; Cllr. Nicholas Taylor; Cllr. Jerusha Glavin and Cllr. Nick Whitehouse.

West Sussex County [Councillor Janet Duncton](#) gave her apologies.

C/22/081 **Disclosure of interests**
To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council [Code of Conduct](#) and the Localism Act 2011, in relation to matters on the agenda.

None disclosed.

C/22/082 **Minutes**
It was **RESOLVED** to **APPROVE** the minutes of Annual Parish Council Meeting held on 18th May 2022, which will be **SIGNED** by the Chair of the meeting via Secured Signing, in accordance with Standing Order 9(d), as a true record and published on the Parish Council's

Actions:
Clerk & Chair

[website](#).

C/22/083

Public participation

To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and Plaistow and Ifold Parish Council's [Policy](#). Questions, or brief representations can be made either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 8th June 2022. Public Participation shall not exceed 10 minutes, unless directed by the Chairman. A speaker is limited to 5 minutes.

None received.

C/22/084

To receive reports from [County and District Councillors](#)

District Cllr. Evans' report is appended to these minutes [at A](#). County and District Councillor Janet Duncton's report was submitted in her absence and is appended [at B](#). Both reports were published on the Parish Council's [website](#) in advance of the meeting.

Cllr. Evans advised that the meeting regarding the Townfield development in Kirdford has been postponed until 16th June.

The Chair has been contacted (via email) by a concerned Member of the Public regarding comments made by District Cllr. Duncton in the [June edition of the Parish News](#) about Cllr. Sutton's involvement in the Foxbridge pre-application process. The Clerk was asked to forward the query to Cllr. Duncton for a response:

"Why would Janet Duncton feel the need to explain what Mr Sutton was doing, and why is he advising them on housing requirements when it's not about housing?"

Members **NOTED** Cllr. Sutton's attendance at Plaistow and Ifold Parish Council's Annual Meeting on 18th June did not follow proper protocol. Members were advised that a MOP has raised a complaint with Cllr. Evans regarding Cllr. Sutton's involvement with the Foxbridge site. Members asked the Clerk to submit the Annual Parish Council Meeting minutes (18.05.2022) to the Monitoring Officer, Mr Bennett.

Actions:
Clerk

For all items listed below, please refer to the details contained within the Clerk's Report.

Clerk

1. Order for Payments

The Council **REVIEWED** the Order for Payments for May, which includes income and expenditure since the Council meeting on 18.05.2022 ([appended at C](#)) and **RESOLVED** to **APPROVE** the **EXPENDITURE** listed. The signed Order will be published on the Council's website [here](#).

2. Annual Governance and Accounting Statement 2021/22

Please refer to the Council's [website](#) to review the Annual External Audit documents referred to below.

The Parish Council **RESOLVED**:

- a. To agree the Annual Governance Statement 2021/22. (Section 1 of the Annual Governance and Accountability Return (AGAR)).
- b. To agree that the Annual Governance Statement 2021/22 be signed by the Chairman and Clerk.

Motions a. and b. were proposed by Cllr. Capsey and seconded by Cllr. Colmer. Section 1 of the AGAR was duly signed by Cllr. Jordan, Chair and Miss Nutting, Clerk during the meeting.

- c. To agree the Accounting Statement 2021/22 (Section 2 of the AGAR).
- d. To agree that the Accounting Statements 2021/22 be signed by the Chairman.

Motions c. and d. were proposed by Cllr. Griffiths and seconded by Cllr. Jordan. Section 2 of the AGAR was duly signed by Cllr. Jordan, Chair. The Responsible Financial Officer, Miss Nutting, had duly signed the Accounting Statements in advance to certify that they had been prepared in accordance with guidance and proper practices and presented fairly the financial position of Plaistow and Ifold Parish Council.

- e. To note the additional information to be submitted to the external auditor in support of the AGAR.
- f. To adopt the dates for the period of exercise of public rights from 14th June 2022 to 26th July 2022 inclusive.
- g. To note that the following information will be published on its website, no later than 13th June, in accordance with the Accounts and Audit Regulations 2015 and before 1st July:

- * Notice of the period for the exercise of public rights and a statement explaining how public rights can be exercised.
- * A signed declaration that the accounting statements are yet unaudited.
- * Section 1 - Annual Governance Statement 2020/21, approved and signed.
- * Section 2 - Accounting Statements 2020/21, approved and signed.
- * Contact details of the External Auditor.

The Council **NOTED** the correction of an historic error, highlighted by the Internal Auditor, that it must declare that it is the sole Trustee of the Plaistow Playing Field, [Charity Number: 305404](#). The correct box (9) has been duly ticked on Section 1 (page 4), Annual Governance Statement.

C/22/086

Winterton Hall Charitable Trust

The Council **RESOLVED** to:

- a. **NOTE** the legal advice obtained from Wellers Hedleys concerning the Parish Council becoming Sole Trustee of the Winterton Hall.
- b. **DEFER** the decision to become Sole Trustee of the Winterton Hall to a future meeting.
- c. **RECEIVE** and **NOTE** the representations made by the Chair of the Winterton Hall Management Committee (WHMC), Mrs Sallie Baker: -
 - *The majority of the WHMC have been involved with the trust for at least 10 years.*
 - *The committee actively tries to recruit new members with very limited success – one new member in the last 10 years.*
 - *The daily management responsibilities are increasing owing to changes in legislation (e.g., safeguarding/legionella) and the aging building and this is too onerous on volunteer’s time and goodwill.*
 - *The Committee undertake most of the work themselves to save the charity money e.g., re-decorate, maintenance repairs, seek quotes, support hirers.*
 - *At the AGM (21st June) the Chair and Treasurer intend to step down and no one wishes to take on the officer roles.*
 - *Current Committee members remain committed to supporting the hall with fundraising events, bookings,*

Actions:
Clerk / Cllr.
Capsey / Cllr.
Jordan

and basic bookkeeping (events and fundraising), but do not wish to continue shouldering the responsibilities of being Trustees.

- *The current Committee are unclear who are the registered Trustees.*
 - *The Committee have tried to employ the services of a caretaker, but this has proved difficult. It would be desirable to appoint someone who can undertake the PAT testing and has the requisite Health and Safety and other relevant training.*

 - The Council **ADVISED** that if it were to become the Sole Trustee, it would not be able to manage the Hall in the manner described.
 - Trustees do not have a legal duty to undertake such tasks.
 - The Council is **NOT** prepared to become the Sole Trustee at this time.
 - The Council **ADVISED** that the Hall should be run on a commercial basis to enable it to outsource the various management tasks required to keep it operational e.g., employ the services of a building **caretaker, accountant** and possibly an **administrator**. The Youth Club and Parish Council have previously indicated that they will financially contribute towards the cost of a joint caretaker, for works undertaken in their areas of responsibility (e.g., cricket pavilion).
- d. The Council **RESOLVED** to **SUPPORT** the WHMC to put in place the requirements to allow the Hall to manage itself and alleviate the pressures on individual committee members.
- Cllr. Capsey to contact potential caretakers.
 - Clerk to ascertain caretaker job specification, weekly average hours, and hourly rate from Clerk network.
- e. Mrs Baker **AGREED** to remain the Chair of the WHMC for a short period to enable the committee to appoint the necessary personnel and put in place a system to reduce the burden on individual committee members; to include: -
- a thorough financial review to ascertain the required income to support itself

- review its hiring fees
- obtain grants for the works required to the Hall roof.

f. The Council **RESOLVED** to:

- Increase the 2021/22 Winterton Hall legal fee budget to £1,500 (ex VAT).
- Obtain further legal advice regarding the identity of the current Trustees and the correct paperwork to be used.

C/22/087

The Queen’s Platinum Jubilee celebrations

Actions:
Clerk

The Council extended its thanks to all those on the Working Committee for their efforts. The two events on 2nd and 5th June were resounding successes and community feedback has been overwhelmingly positive. The Council **NOTED** that the Working Committee are in the process of settling outstanding overheads before determining the overall budgetary spend and the amount raised for the DEC. However, it the bar raised a minimum of £410 and the teas and cakes £211.85.

The Council **RESOLVED** to: -

- a. Investigate the cost, requirements, and recommendations for a professional PA system to be used by the Council and community groups at other large-scale outdoor events.
- b. Ascertain a quote from Goddard Engineering for the Beacon post to be replaced with oak (suitable for regular external use) or steel; and a ground socket - secured below ground but remaining movable – and timescales to undertake the works.

The Council **NOTED** that the Beacon has been added to the Council’s insurance and asset register.

C/22/088

CDALC AGM

Actions:
Clerk

The Council **RESOLVED** to **NOTE** Cllr. Taylor’s summary of the Chichester District Association of Local Council’s AGM held on 6th June; appended to these [minutes at D](#).

C/22/089

Highway Matters

Actions:
Cllr. Capsey /
Clerk

- a. Highway matters raised by Councillors.

The Council **RESOLVED** to **NOTE** Cllr. Capsey’s report to WSCC Highways Department regarding the manhole cover on the Loxwood Road pavement between the Church and School. It presents a trip hazard, as it sits proud of the

pavement.

Cllr. Capsey to report the deterioration of the roadside verge between Durfold Wood and the Surrey boarder. Safety cones, placed by residents, are currently being used to warn drivers.

b. Temporary Road Closure

The Council **NOTED** the Temporary Road Closure along Loxwood Road, Plaistow on 25th June 2022, between 11.30am-4pm for Plaistow and Kirdford Primary School Summer Fair.

c. TRO Applications

Please refer to the Clerk's Report

The Council **NOTED** the Plaistow village speed survey results and **RESOLVED** to **APPROVE** the proposed draft Traffic Safety Scheme within Plaistow village as recommended by SW Transport Ltd, traffic consultant instructed by the Parish Council in relation to the pending TRO applications, subject to the following:

- Query the impact of the Conservation area on the use of temporary flashing school signs
- Ascertain the exact location of the flashing school sign on The Street (approach to Loxwood Road junction)
- The exact timings of the flashing school signs
- The strength of the flashing lights

The Council **RESOLVED** to ask the Community Speed Watch Team Coordinator for the latest Speed Indicator Device (SID) data for Plaistow Road, Ifold.

C/22/090

Sessile Oak Decay Evaluation & Aerial Inspection Report

The Council **RESOLVED** to **NOTE** the following recommendations from the Sessile Oak Decay Evaluation & Aerial Inspection Report: -

- Undertake a ground level visual assessment of the crown structure which extends over the lane every twelve months
- Undertake a ground level decay evaluation in three years from the reports date
- Maintain the tree as part of the inspection regime for the Parish Council's tree stock
- This time frame should be shortened if the trees local environment

Actions:
Clerk

changes significantly or further fruiting bodies emerge from the basal area of the stem, after extreme wind events and after prolonged drought conditions

The Council **RESOLVED** to **ORGANISE** the tree stock inspection for tree on Plaistow Village Green, last undertaken in December 2019/January 2020. The recommendation is to undertake a Tree Condition Inspection every 18 months – 3 years, depending on the public footfall and public impact failure could have on highways / life and property.

C/22/091

Correspondence

There was no additional correspondence to consider.

C/22/092

Clerk's update & items for inclusion on a future agenda

Actions:
Clerk

The Parish Council **NOTED** as follows: -

1. Councillor vacancies

Deadline for applications is 4pm, 1st July 2022. Co-option meeting is 13th July.

2. Beacon storage and insurance

See C/22/087 above.

3. Neighbourhood Plan withdrawal confirmation

CDC have advised as follows: -

Confirmation that the Plaistow and Ifold Parish Council's request to withdraw the submitted draft Plaistow and Ifold Parish Neighbourhood Plan 2014-2029 Regulation 15 Submission: 17 September 2019 and supporting documentation from any further consideration by Chichester District Council has been agreed under delegated powers.

The decision is published on the CDC website along with the Parish request letter under the entry for Plaistow and Ifold on the neighbourhood planning webpage.

[Neighbourhood Planning: Chichester District Council](#)

4. Pension Discretion Policy

The Pension Discretion Policy has been executed by Cllr. Jordan and provided to Hampshire Pension Service. It is published on the Parish Council's [website](#).

5. Tree works on Plaistow village green - 20th June

The works to reduce the length of the overhanging limb of the Sessile Oak, which protrudes over the playpark, will take place on 20th June. The Clerk will ensure the required playpark closure notices are issued in advance.

C/22/093

Meeting Dates

Actions:

- 29th June, Planning & Open Spaces Committee Meeting, 7:30pm – Winterton Hall, Plaistow
- 13th July, Full Parish Council Meeting, 7:30pm – Kelsey Hall, Ifold
- Quarter 1 Finance Committee meeting to be scheduled in July.

Clerk

There being no further business, the Chair closed the meeting at 21:27

C/22/084 – Appendix A – Cllr. Evans' report

District Councillor Address (June)

Local Updates

Queen's Platinum Jubilee, Loxwood Ward

A huge thank you and congratulations to the Parish Council and all the community volunteers who worked tirelessly to ensure this was a great event for all residents to enjoy! I think it is fair to say you all did the community proud and I am sure they are very thankful for all the hard work that went into this. Thank you

Loxwood Claypit application, Loxwood

As I am sure you know by now this went to the WSCC planning committee on the 18th May 2022 and in line with the officers recommendation was unanimously refused. A huge thankyou to the Stop the Claypit group whom I helped form and whom I worked alongside the last two years. Thanks, should also go to the WSCC officers and councillors for the work they put into scrutinising this to ensure that the application was refused on legitimate grounds.

I attended the meeting and spoke on behalf of the community. I have copied and pasted the speech I gave at the bottom of this report. I am also in the middle of distributing a letter to the community to ensure everyone is updated on this.

Land South of Willets Way, Loxwood

Several residents have contacted me with concerns over this application. I have been in regular contact with the planning officer and have raised my concerns over this as well as submitting my own written objection. The planning officer has promised another site visit prior to determination, however could not confirm when this would take place.

Traffic Speed Issues, Loxwood

Several residents have spoken to me about concerns over traffic speed in Loxwood. I know that Charles has been publicising the need for local volunteers and I have been pushing this as well. Off the back of Charles's recent post on behalf of the Parish Council appealing for volunteers I will be happy to volunteer as well for some traffic monitoring sessions.

Land South of Townfield, Kirdford

The planning meeting between applicant and planning officers to discuss the solution to the Water Neutrality issue which was due to take place on 5th May was rescheduled to 23rd May. I was promised an update as soon as the meeting took place and once again have not been provided this and have had to chase again. I will update on this as soon as I get the promised update.

Lagoon 3, Plaistow and Ifold and Kirdford

The next scheduled meeting is due to take place on Thursday 7th July at 2pm

Foxbridge Golf Course, Plaistow and Ifold

I attended the consultation on Wednesday 18th May at Kelsey Hall to see the proposals for this application. Since then, I have received a number of emails from residents who are concerned about this. Some of these I too share and await the true detail once the planning application is made public. I will read these proposals carefully and listen to the residents to ensure your voices are heard.

Should you have any questions or concerns about this proposal please email me gbevans@chichester.gov.uk or call 07958918056

Chichester District Wide Updates

Initiatives +

For monthly updates from Chichester District Council you can now sign up at www.chichester.gov.uk/newsalerts

The Hyde Group Update

Following the signing of a new Partnership Working Agreement with Hyde, the Housing Delivery Team along with representatives from Hyde have started work in earnest.

The driver for this work is Hyde's Strategic Plan 2050 with a focus on evaluating options to bring about improvements to the housing stock, community and place.

The options being discussed include regeneration, redevelopment and also new development.

The Strategy has 10 key objectives which include:

- ✓ ensuring all standards for building safety and decency are met by 2030.
- ✓ reviewing high priority clusters and estates that have been identified for intervention.
- ✓ completing studies across key estates to understand the investment needed.
- ✓ facilitating capital investment into the district by providing more homes.

Full details can be found here:

<https://chichester.moderngov.co.uk/documents/s20372/Contract%20amendments%20Hyde%20Large%20Scale%20Voluntary%20Transfer%20LSVT%20-%20Appendix%202.pdf>

Local Plan Update

CDC are continuing to work closely with National Highways and West Sussex County Council to establish whether they can gain support for the revised distribution of development that Members

In addition, and in partnership with a number of other councils across the county and the South Downs National Park Authority, CDC have commissioned a water neutrality study which covers the northern part of our plan area. This study is crucial to the plan to enable them to complete the Habitat Regulations Assessment (HRA) and provide them with solutions in relation to water consumption to allow new homes to be built. The outcome of this study will not be available until after August and therefore an HRA cannot be completed until after the summer.

This piece of work is necessary to be completed before the Council can submit its regulation 19 Local Plan for examination. Separately, CDC are working through how they can best accommodate the identified Gypsy and Traveller need within the district. Officers and consultants working on behalf of the council have worked options up to a point now that required member input into various options. This will be the subject of an all member session in the coming months.

Financial help for residents <https://www.chichester.gov.uk/helpwithfinances>

The council's Communications team are doing some sterling work in promoting the financial support measures that the council offers and it would be great if this can be shared by Parish Councils as well. The webpage above includes financial help, debt management advice along with a range of other services.

Surgery Dates

My next round of District Councillor Surgery dates are as follows:

Sat 11th June (11-1pm) Old Mill Cafe, Wisborough Green

Sat 25th June (12-2pm) The Onslow Arms, Loxwood

Sat 2nd July (11-1pm) The Coffee Cup, Ifold (village shop)

Sat 23rd July (12-2pm) The Half Moon, Northchapel

Should these dates not be suitable, or you are unable to visit in person I am always happy to visit residents at their homes/alternative venue or arrange a telephone call/zoom conversation. I can be contacted by phone 07958918056 or by email gbevans@chichester.gov.uk

Speech Delivered at the WSCC Planning Committee

Good Morning. Thank you for giving me the opportunity to speak in firm opposition to this planning application. As way of introduction, I am Cllr. Gareth Evans and I am one of the District Councillors for the Loxwood Ward. I am here to day to speak up for the many concerned residents that I represent who have contacted me in opposing this planning application and to encourage members of this committee to vote in line with the planning officer's excellent report and recommendation to refuse this application.

Having grown up in the Loxwood area and lived here most of my life, I understand first-hand the concern and horror that residents have been expressing about this application ever since I first was made aware of it back in mid 2020. As a youngster I had the chance of walking and playing in these stunning woodlands with my friends and family. Many here today will know how beautiful and tranquil this woodland is and they most certainly would have enjoyed seeing the array of natural habitat and wildlife nestled between parts of ancient woodland. They will have observed how many enjoy walking through these woods and the obvious benefit it has on wellbeing in the community. This was even something our own MP observed when they visited the site. It is a community asset and to lose it, as we believe permitting this application surely would, is quite simply a devastation. At a time when councils up and down the country have declared both climate and biodiversity emergencies this type of planning application is not only non-sensical but utterly tragic.

Whilst I was considering the impact that this form of development would have on the community, I was moved by one resident who wrote to say that he has been walking the woods for 70 years stating

that “if the site were allowed to go ahead not only would it ruin an area of outstanding beauty it would diminish vastly the enjoyment of walking through the woods, I have walked through most of life” These comments got me thinking that were this application to be approved that the experience of these woods in their current tranquil state would be lost to future generations who would never get to the chance to share this.

Several residents spoke in their objections about the range of wild and ancient flowers that spring up in the woods throughout the year, like the Bluebells and Primroses. They also spoke about frequent sightings of Bats, Badgers, Birds of Prey, and this is just the tip of the iceberg and only this week nightingales were heard in the woods– it really cannot be downplayed how beautiful of a setting this is and how treasured it is by residents.

Whilst on environmental issues it was noted by many that this site would require a wheel washing facility which given the potential volume of daily traffic movement would need to be a rather extensive operation. There is currently a requirement for all planning applications to prove water neutrality therefore I am struggling to see how this application would be able to conform to this.

There are also numerous concerns about the traffic and safety impacts that would result were this application permitted. Many residents feel that the increase in HGV movements poses significant safety risks for other road users and that this could cause potential damage to the many listed buildings surrounding this area. Congestion will increase impacting local villages and there are concerns over the safety along Loxwood Road from high passing speeds on a restricted width of the carriageway.

Regardless of the devastation that this planning application would inflict on an area of natural beauty, several residents have highlighted, as has the excellent planning officer’s report that there is no demand for additional clay as there are reserves in West Sussex lasting more than 25 years. This is backed up in the latest WSCC Mineral Monitoring report. Regardless of the unsuitability of the location – there is no justification for a development of this nature.

In closing I want to make it abundantly clear that in speaking today I am not speaking for myself but as a community representative who has been inundated with concern over this application which does not conform either to the Loxwood Neighbourhood Plan or the Chichester District Plan for development in a rural area. It is not sensitive to the setting. It will do the opposite of enhancing, protecting, or complimenting the rural character of the area and the natural environment and it offers no benefit to the local community only potential destruction.

In short, I hope that you have read carefully the reports and supporting evidence and will follow the planning officer’s recommendation in refusing this planning application.

Thank you for your attention.

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Cllr. Janet Duncton (June)
WSSC & CDC

Well, what a time it's been. The Queens Platinum Jubilee celebrations in all the Parish's shows just what can be achieved when we all work together. I couldn't attend all the Parish's in my County division because there are 11 of you and there are not enough hours in the day but I did get to Petworth, Kirdford, Tillington, Ebernoe and my husband went to the Lurgashall Fete and reported back so I know that was good as well.

County Council wise leading up to the Jubilee was a busy period which included a full County Council meeting. Of course our Council meetings are the place to have discussions and questions on items that you sometimes don't get the opportunity to ask, it has to be accepted that CDC and County Council are somewhat Political and many Councillors want to make a point.

You may have seen that the Conservatives at County looked what appeared to be bad press on a motion regarding investment in fossil fuel in the Pension fund. I won't go into long explanation but just to give the facts.

County Council employees are part of a much larger Pension organisation, I believe it has some 200 different organisations in it. It is not run by County or any other Council. For some time a motion has been put about divesting from Fossil fuels but not debated. In the May Council we actually had time to deal with the motions and this one was the second one for debate. On being asked to present the motion the Councillor chose to remove it from debate on the grounds that we had put in an amendment. This is a common occurrence with all Political parties and the idea is that you get to discuss the motion and the amendment at the same time and then take a vote. Now I am not privy to the real reason why the proposer withdrew her motion but what I will say that the Cabinet member for finance had looked into the Pension company investments and concluded that none of their investments was in the extraction of fossil fuel but in the development of renewals so it would have been good to be able to tell the public what the situation was. They of course have many other investments to get the best they can for the employees.

I am not on the Pension Panel and to be frank I am absolutely not able to give detail of how it all works because I don't know but I do wish we had been able to debate the motion and put the record straight because I am sure others would be interested in this as we are all doing our best for the benefit of the climate. It's a long slow process but all are doing their best and I know this from County & District Council.

I try and visit my County Schools at least once a year but it's been difficult with the Covid situation and I feel guilty interrupting Schools that are very, very busy. However the time has come and I have started making appointments with Head Teachers.

I have 6 Forrest Schools in my division and really good Schools they are so I am looking forward to catching up with them personally to see how things are going. I am sure it isn't all plain sailing there have been so many difficulties.

On a happy School note. Woodlands Mead special needs School has now been started and so thankfully will get built. Of course life isn't easy in the building industry like other industries and prices are rocketing as most of you will know. However we still need facilities like Schools so this is good news.

If you travel in the Horsham direction at Broadbridge Heath you will also see on the east side of the roundabout on the A264 a new structure. This is the new Horsham Fire Station and Training centre. It's coming on at a pace. The facility when built will be offered to other Fire Services that would like to use it for training purposes for Fire & Rescue Crew.

The budget process for next year is already underway and my goodness it's going to be a tough one. Obviously no decisions until later in the year but we already know how tough it's going to be so watch this space later in the year.

Chichester District is still working with other agencies to try and find a solution to Crouchlands and the infamous Lagoon 3. We have a meeting coming up early in June so I may be able to give more information in July but in all honesty I don't see a quick solution to this horrific problem. All residents want is for the Lagoon to be emptied and the land returned to its natural use which was farmland. I think we have some time ahead of us yet and I would love to be proved wrong.

Of course Water neutrality is still with us and I don't have a time scale for this difficult situation yet but Crawley, Mid Sussex, Horsham and Chichester and of course the South Downs National Park are all trying to sort out this situation and the Chief Executive at Horsham is going to take the lead on this although I can only stress everyone is doing all they can to get a resolution.

Chichester, I have told you before has built more homeless housing in Chichester. This is now full to capacity at the moment but is much appreciated by those unfortunate enough to lose their homes. Life for many is not going to get easier at the moment but we are helping as much as we can.

Chichester has also taken a lead over the Great Sussex Way project which shows just what there is on offer for the visitor and indeed the resident in this District and County. There is a lot going on.

I think that is about all for the moment. As you know these notes are really just a taster of what is going on but when I can attend Parish meetings I am happy to try and answer queries or take questions away to get answers to them. If I am not in attendance at the Parish meetings the Clerks send me emails of any issue they need looking at and I do try to get answers for the Parish's, not always as easy as you may think and often solutions are not quick to come. I must say in a couple of my Parish's though I have been lucky enough to get the new machine in to deal with bad conditions on some roads. Yes I know there are more but as I've said before there are 70 of us Councillors at County and 37 at Chichester District Council all trying to get works done for our Parish's.

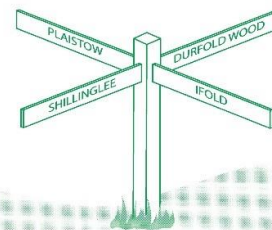
West Sussex Childrens Services is now going from strength to strength but were not there yet. To repeat though we are the only County in the Country who are in special measures that the Department at Government has said will not have to put our Children's Services into a Trust as such good progress is being made. Long may our improvement continue.

Electric vehicle charging Points. You will know the Streets are the Counties responsibility and the Car Parks CDC. Obviously everyone is looking to install more charging points and County has a scheme for the County which can be joined by all Districts and Boroughs. However at this moment in time CDC hasn't joined BUT they are a bit ahead of the game and at the time of writing they have installed 18 VCP's in 9 of their own Car Parks so they are getting on with it.

One last item of interest to the residents. The County Council can now take hard Plastic items which they couldn't until recently. Our new contractor Biffa have agreed to work with us on this. As Yet not all of the recycling centres can take hard Plastic and sadly at the moment Billingshurst is one of those. Chichester however can. The reason is not because we don't want them all to take hard Plastic some of the sites just don't have the space for an extra Bin. We are working on finding solutions though.

Janet Duncton
 County Councillor Petworth division
 Chichester District Councillor.
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C/22/085 – Appendix C – Order for Payments

PLAISTOW AND IFOLD PARISH COUNCIL



Schedule of receipts and order for payments for May-June 2022
 To be approved at the Parish Council meeting on 08.06.2022

Agenda Item: 6(1)

The signed original document is filed in the Accounts file, YE 31/03/23

RECEIPTS

Date:	Payer:	Detail:	Cost Centre/Code	Amount:
				£
			Total	£

LOAN REPAYMENTS

Invoice Date	Payee	Regular payment 5.6 Financial Regs	Detail	Cost Centre/Code	Amount (gross) Specify when VAT cannot be recovered
				Total	£0.00

ACCRUAL PAYMENTS (YE 31.03.2022)

Invoice Date	Payee	Regular payment 5.6 Financial Regs	Detail	Cost Centre/Code	Amount (gross) Specify when VAT cannot be recovered
					£
				Total	£

GRANT REPAYMENTS

Invoice Date	Payee	Regular payment 5.6 Financial Regs	Detail	Cost Centre/Code	Amount (gross) Specify when VAT cannot be recovered
					£
				Total	£

PAYMENTS

Invoice Date	Payee	Regular payment 5.6 Financial Regs	Detail	Cost Centre/Code	Amount (gross) Specify when VAT cannot be recovered
25.05.2022	WSCC	Staff salary and	Salary for May 2022	4101	£4,995.57

		oncosts including pension contributions, NI and PAYE	(includes agreed backdated pay 01.04.2021 – 31.03.2022 & pay rise as of 01.04.2022)		
11.06.2022	Rialtas	Annual Alpha Software accounting package – support and maintenance charge	Annual charge for Council's accounting software package	4141	£214.80
15.06.2022	Bankline (NatWest)	Monthly bank charges for online BACS payments paid via direct debit one month in arrears.	Monthly bank charges for May 2022	4140	£5.20
06.06.2022	Miss C E Nutting		Clerk's expenses – Thank You gifts for Sallie Baker re Platinum Jubilee paper cups for Platinum Jubilee Secured Signing for May Zoom 31.05 – 29.06.22 WFHA May & June 2022	4130 4106 4135 4117 4102	£159.81
				Total	£5,375.38

EXPENDITURE TO BE RATIFIED – paid since last Parish Council Meeting pursuant to 5.5 [Financial Regulation](#):

Invoice Date	Payee	Regular payment 5.6 Financial Regs	Detail To comply with s.7(3) The Openness of Local Government Bodies Regulations 2014	Cost Centre/Code	Amount (gross) Specify when VAT cannot be recovered
15.05.2022	Bankline (NatWest)	Monthly bank charges for online BACS payments paid via direct debit one month in arrears.	Monthly bank charges for April 2022	4140	£8.80
17.05.2022	Caroline Cox		Queen's Platinum Jubilee band, Orange Deposit payment 50%	4106	£300.00

24.05.2022	Brunel Engraving Company		Beacon dedication plaque for Queen's Platinum Jubilee	4106	£123.48
29.05.2022	Gallagher	Insurance premium	Insurance premium for 2022/23	4110	£1,869.09
01.06.2022	Society of Local Council Clerks (SLCC)	Paid annually - subscription fee	Annual subscription	4120	£414.00
01.06.2022	BT	Continuing contract for WIFI at Winterton Hall, Plaistow.	Winterton Hall WIFI charges for June 2022	4123	£35.94
				Total	£2,751.31

Total receipts	£0.00
Total Loan repayment	£0.00
Total Accrual expenditure	£0.00
Total Grant payments	£0.00
Total Payments	£8,126.69

Signed by Chair: Date:

Signed by Chair of Finance Committee (bank signatory): Date:

Signed by Councillor: Date:
(Not a bank signatory)

Signed by Councillor: Date:
(Not a bank signatory)

Signed by Clerk/RFO: Date:
(bank signatory)

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C/22/088 – Appendix D – CDALC AGM

CDALC AGM

6th June 2022
Clr. Taylor's Notes

1. Alastair Spencer was re-elected as chair and Andrew Shaxon as vice-chair.

2. Trevor Leggo emphasised that the trigger for putting Operation London Bridge into action is official notice from the Lord Lieutenant's Office and no action should be taken before that notice is received.
3. Parishes reported an increase in the number of traveller incursions.
4. Parishes complained loudly about CDC's planning department. A common issue is that applications are being determined before the closure date for comments. District Councillor Roy Briscoe defended the department but admitted that it was suffering from high staff turnover and difficulties in recruitment. (The problems are not limited to Chichester; Arun's planning department has been placed under special measures.) CDC is also frustrated by a lack of consistency in determinations about whether it is or is not able to demonstrate a 5-year housing supply.
5. Parishes complained about a lack of contact with PCSOs.
6. Next meeting date: 13th September.

Cllr. Nicholas Taylor

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